

**FORM – E4**

[See clause (i) of sub-rule (4) of rule 9]

**Register of Supervising Engineers, technicians and Apprentices working with registered person**

<b>Sl. No</b>	<b>Name of Employees</b>	<b>Whether supervising engineer/technicians/apprentices</b>	<b>Permit No./ Employee ID</b>	<b>Date of employment</b>	<b>Date of reliving</b>	<b>Experience certificate issued date</b>	<b>Re-marks</b>

**Signature of Registered person**

**FORM – ‘E5’**  
**[See clause (ii) of sub-rule (4) of rule 9]**  
**Attendance Register of employees working with registered person**

Name of Registered person:

Registration No:

Validity:

(Employees include, supervising engineers, technicians, office clerk/assistant, attendants, apprentices and unskilled labour if any)

**MONTH AND YEAR**

Sl. No	Name	Designation	Permit No/Employee ID	Dates starting from 1 to 31						Remarks
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Signature of Registered person

**FORM – E6**

**[See clause (iii) of sub-rule (4) of rule 9]  
Work allocation register**

Name of Registered person:

Registration No:

Validity:

<b>Sl. No</b>	<b>Date</b>	<b>Installation Address (allocated)</b>	<b>Initials of Supervising engineer</b>	<b>Initials of technician</b>	<b>Initials of apprentices</b>	<b>Initials of employer</b>

Signature of Registered person

**FORM – E7**

**[See clause (iv) of sub-rule (4) of rule 9]  
Materials issue register**

Name of Registered person:

Firm Name and Registration No:

Name of the work:

Name of the prospective owner /consumer and Address:

**Particulars of Material issued** (give details such as quantity, make, dimension, capacity, thickness, size, speed, gauge, etc)

Note: - First few Pages of the Material issue register shall exhibit the particulars of logistic of all spare materials possessed and erection and testing instruments maintained by the registered person.

<b>Sl. No</b>	<b>Date of issue</b>	<b>Details of Materials issued</b>	<b>Quantity</b>	<b>Make</b>	<b>Signature of Issuing person</b>	<b>Remarks</b>

**Signature of Registered person**

**FORM – E8**

[See clause (v) of sub-rule (4) of rule 9]

**Register showing Lifts, Escalators and passenger conveyors for which Erection permissions obtained**

MONTH and YEAR:

<b>Sl. No</b>	<b>Name and address of installation</b>	<b>Type of lifts/escalator / passenger conveyor</b>	<b>No. of landings</b>	<b>No of passenger and Capacity</b>	<b>Details of Erection permission (No and date)</b>	<b>Date of validity</b>	<b>Re marks</b>

Signature of Registered person

**FORM – E9**

**[See clause (vi) of sub-rule (4) of rule 9]**

**Register showing Lifts, Escalators and passenger conveyors for which License to use is obtained**

MONTH and YEAR:

<b>Sl No</b>	<b>Name and address of installation</b>	<b>Type of lifts/ escalator/ passenger conveyor</b>	<b>Details of Erection permission (No and date)</b>	<b>No. of landings</b>	<b>No of passenger and Capacity</b>	<b>Details of license issued (No and date)</b>	<b>License Valid up to</b>	<b>Re marks</b>

Signature of Registered person

**FORM – E10**

**[See clause (vii) of sub-rule (4) of rule 9]**

**Register showing Lifts, Escalators and passenger conveyors for which Contract  
obtained for maintenance**

**MONTH and YEAR:**

<b>Sl No</b>	<b>Name and address of installation</b>	<b>Manu facturer/ maker of the Lifts</b>	<b>Type of lifts/ escalator/ passenger conveyor</b>	<b>Details of license issued (No and date)</b>	<b>License Valid up to</b>	<b>Capa city</b>	<b>No. of landings</b>	<b>Date of Con tract</b>	<b>Date of Expiry of the contract</b>	<b>Re marks</b>

**Signature of Registered person**