FORM - K [See rule 14] REPORT OF ACCIDENTS

To
The Inspector of Lifts, Escalators and passenger conveyors.

1	Date and time of accident:
2	Place of accident
3	Name of owner
4	Details of victim
	(a) Name
	(b) Father's name
	(c) Sex of victim
	(d) Full postal address
	(e) Age
	(f) Fatal/Non fatal
5	In case the victim is an employee of the person registered under section 6 of the Act
	(1) Designation of such person
	(2) Brief description of the job undertaken if any
	(3) Whether such person was allowed to work on the job
6	Type of the Lift/Escalator/Passenger Conveyor (passenger/goods/hospital/ service) and License number
7	Name, address and registration number of the registered person by whom the lift/escalator/passenger conveyor is erected or maintained
8	(i) Describe fully the nature and extent of injuries e.g fatal/disablement (permanent or temporary) of any portion of the body or other injuries
	(ii) In case of fatal accident, was the postmortem performed? (Enclose a copy)
9	Detailed causes leading to the accident (detailed report of the Registered person shall also be enclosed)

10	Action taken regarding first-aid, medical attendance etc., immediately after the occurrence of the accident (give details)	
11	Whether the District Magistrate and police station concerned have been notified of the accident (if, so give details)	
12	Steps taken to preserve the evidence in connection with the accident to the extent possible	
13	Name and designation (s) of person (s) assisting, supervising the person (s) injured or met with fatal accident.	
14	Name and designation of the persons present at and witnessed the accident	
15	Any other information/remarks	

I /We have discontinued the working of the Lift/Escalator/Passenger conveyor, pending permission to resume the working.

Place:

Signature of the owner or his agent:

Name:

Designation:

Address of person reporting with contact number:

Date:

Copy to the Chief Inspector of Lifts, Escalators and Passenger conveyors