



GOVERNMENT OF KARNATAKA
(Electrical Inspectorate)

Information as per section 4(1) (B) of Right to Information Act, 2005 pertains to the office of the Additional Chief Electrical Inspector, Bangalore North.

I. Particulars of Organization, Functions and duties.

This office is headed by Additional Chief Electrical Inspector & the office is located at No. 2/3 & 2/4, 1st floor "Aragini Bhavan", Dr. Rajkumar Road, Rajajinagar, Bangalore-10 Kolar, Chikkaballapur, Chitradurga, Davangere districts in addition to the half of the area of Bangalore urban and rural district as per the government area notification. G. O. No. EN 151 EBS 2012, DT: 21.06.2012 comes under this office jurisdiction. Five circle offices are working under this office administrative control, each circle is headed by deputy chief electrical inspector, the five circle offices are chitradurga circle located at Chitradurga, Bangalore North circle located in this office, Bangalore additional north circle located at Dr. Modi hospital road Basaveshwaranagar, Bangalore east circle locate at Dr. Rajkumar road, Rajajinagar and Bangalore additional east circle located at Devegowda road, RT Nagar, Banaglore.

a. **Deputy Chief Electrical Inspector, Bangalore North** is stationed in this office & is being assisted by Electrical Inspector, Bangalore North, Deputy Electrical Inspector, Bangalore North & three Assistant Electrical Inspectors, Bangalore North & Deputy Electrical Inspector, Kolar and Two Assistant Electrical Inspectors, Kolar in the field and Assistant Electrical Inspector-2(Office) for the office work Further Deputy Chief Electrical Inspector and have area jurisdiction of Kolar District and jurisdiction of BESCOM N4, N5, N9, Avalahalli, Vidyanagar, Hoskote & Devanahalli sub divisions area.

Electrical Inspector, Bangalore North is stationed in this office & is being assisted by Deputy Electrical Inspector, Bangalore North & three Assistant Electrical Inspectors, Bangalore north & Deputy Electrical, Kolar and Two Assistant Electrical Inspectors, Kolar and have area jurisdiction of Kolar District and have area jurisdiction of BESCOM N4, N5, N9, Avalahalli. Vidyanagar, Hoskote & Devanahalli sub divisions area.

Deputy Electrical Inspector, Bangalore North is stationed in this office & being assisted by three Assistant Electrical Inspectors and have area jurisdiction of BESCOM N4, N5, N9, Avalahalli, Vidyangar, Devanahalli & Hoskote sub divisions areas.

Deputy Electrical Inspector, Kolar is located at 2961, New Extension, Near Kanaka Mahila Mandali School, Kolar & is being assisted by Two Assistant Electrical Inspectors and have area jurisdiction of Kolar District

One First Division Assistant, One Second Division Assistants, One Helper and one Peon will assist the Deputy Electrical Inspector, Kolar, for administration, taxation and Other Office matters.

- b. **Deputy Chief Electrical Inspector, Bangalore Additional North** is located at No.723 “Lakshminarayana”, 2nd floor, opposite hotel kadamba, modi hospital road, 2nd stage, W.O.C road , Basaveshwaranagar, Bangalore-86 & is being assisted by Electrical Inspector, Bangalore Additional north, Deputy Electrical Inspector, Bangalore Additional North & three Assistant Electrical Inspectors, Bangalore Additional north & Deputy Electrical Inspector Chikkaballapura and One Assistant Electrical Inspector, Chikkaballapura in the field and Assistant Electrical Inspector(Office), Bangalore Additional North for the office work. Further Deputy Chief Electrical Inspector have the area jurisdiction of Chikkaballapura District and jurisdiction of BESCOM N-1, N-2, N-3, N-7, Doddaballapura Urban, Doddaballapura rural, Dabaspete sub divisions area.

One Superintendents, One First Division Assistant, Two Second Division Assistants, One Computer operator, One Driver, One Helper and one Peon will assist the Deputy Chief Electrical Inspector, Bangalore Additional North, for administration, taxation and Other Office matters.

Electrical Inspector, Bangalore Additional North is stationed in the O/o Deputy Chief Electrical Inspector, Bangalore Additional North is being assisted by Deputy Electrical Inspector, Bangalore Additional North & three Assistant Electrical Inspectors, Bangalore Additional North & Deputy Electrical Inspector Chikkaballapura and One Assistant Electrical Inspector, Chikkaballapura. Further, Electrical Inspector have area jurisdiction of Chikkaballapura District and jurisdiction of BESCOM N-1, N-2, N-3, N-7, Doddaballapura Urban, Doddaballapura rural, Dabaspete sub divisions area.

Deputy Electrical Inspector, Bangalore Additional North is stationed in the O/o Deputy Chief Electrical Inspector, Bangalore Additional North is being assisted by three Assistant Electrical Inspectors Bangalore Additional north and have area jurisdiction of BESCOM N-1, N-2, N-3, N-7, Doddaballapura Urban, Doddaballapura rural, Dabaspete sub divisions area

Deputy Electrical Inspector, Chikkaballapur is located at opp. To citizen club, vapasandra, chikkaballapur-562101 & is being assisted by one Assistant Electrical Inspector and have area jurisdiction of Chikkaballapura District.

One First Division Assistant, One Second Division Assistants, One Helper will assist the Deputy Electrical Inspector, Chikkaballapur, for administration, taxation and Other Office matters

- c. **Deputy Chief Electrical Inspector, Bangalore East** is located at No. 2/3 & 2/4, 1st floor, "Aragini Bhavan", Dr. Rajkumar Road, Rajajinagar, Bangalore-10 & is being assisted by Electrical Inspector Bangalore East, Deputy Electrical Inspector, Bangalore East & three Assistant Electrical Inspectors in the field and Assistant Electrical Inspector (Office) for the office. work Further Deputy Chief Electrical Inspector have the area jurisdiction of BESCOM E-3, E-4, E-6, E-7, E-10, E11, E12, C-1, C-2, C-3 & C-6 sub divisions area.

One Superintendents, One First Division Assistant, Two Second Division Assistants, One Computer operator, One Driver, One Helper and one Peon will assist the Deputy Chief Electrical Inspector, Bangalore East, for administration, taxation and Other Office matters.

Electrical Inspector, Bangalore East is stationed in the O/o Deputy Chief Electrical Inspector, Bangalore East & is being assisted by Deputy Electrical Inspector, Bangalore East & three Assistant Electrical Inspectors and have area jurisdiction of BESCOM E-3, E-4, E-6, E-7, E-10, E11, E12, C-1, C-2, C-3 & C-6 sub divisions area.

Deputy Electrical Inspector, Bangalore East is stationed in the O/o Deputy Chief Electrical Inspector, Bangalore East & is being assisted by three Assistant Electrical Inspectors and have area jurisdiction of BESCOM E-3, E-4, E-6, E-7, E-10, C-1, C-2, C-3 & C-6 sub divisions area.

- d. **Deputy Chief Electrical Inspector, Bangalore Additional East** is located at No. 11 & 12/1, 3rd floor, A.K. ashrama, Devegowda Road, R.T. Nagar, Bangalore &

is being assisted by Electrical Inspector, Bangalore Additional East, Deputy Electrical Inspector, Bangalore Additional East & three Assistant Electrical Inspectors in the field and Assistant Electrical Inspector (Office). Further Deputy Chief Electrical Inspector have the area jurisdiction of BESCOM E-1, E-2, E-5, E8, E-9, C-4, C-7 & C-8 sub divisions areas.

One Superintendents, One First Division Assistant, Two Second Division Assistants, One Computer operator, One Helper and one Peon will assist the Deputy Chief Electrical Inspector, Bangalore Additional East, for administration, taxation and Other Office matters.

Electrical Inspector, Bangalore Additional East is stationed in the O/o Deputy Chief Electrical Bangalore Additional East & is being assisted by Deputy Electrical Inspector, Bangalore Additional East & three Assistant Electrical Inspectors and have area jurisdiction of BESCOM E-1, E-2, E-5, E8, E-9, C-4, C-7 & C-8 sub divisions area.

Deputy Electrical Inspector, Bangalore Additional East is stationed in the O/o Deputy Chief Electrical Inspector, Bangalore Additional East & three Assistant Electrical Inspectors and have area jurisdiction of BESCOM E-1, E-2, E-5, E8, E-9, C-4, C-7 & C-8 sub divisions area.

- e. **Deputy Chief Electrical Inspector, Chitradurga:** is located at site no:45, 1st floor, Mithra Extension, Medehalli road, Near Ayyappa Swamy Temple Chitradurga & is being assisted by Electrical Inspector, Davanagere, Deputy Electrical Inspector, Davanagere & Assistant Electrical Inspector, Davanagere and Deputy Electrical Inspector, Chitradurga & two Assistant Electrical Inspectors, Chitradurga in the field and Assistant Electrical Inspector (O) Chitradurga, for the office work. Further, Deputy Chief Electrical Inspector, Chitradurga have area jurisdiction of Davanagere Dist & Chitradurga Dist.

One Superintendents, One First Division Assistant, One Second Division Assistants, One Computer operator, One Helper and one Peon will assist the Deputy Chief Electrical Inspector, Chitradurga, for administration, taxation and Other Office matters

Deputy Electrical Inspector, Chitradurga is stationed in the O/o Deputy Chief Electrical Chitradurga & is being assisted by two Assistant Electrical Inspectors, and have area jurisdiction of Chitradurga Dist.

Electrical Inspector, Davanagere is located at "Bakkeshwara Mansion", No. 2257/5, 1st floor, Church road, M.C.C "A" block, Davangere-577004 & is being assisted by Deputy Electrical Inspector, Davanagere & Assistant Electrical Inspector, Davanagere and Deputy Electrical Inspector, Chitradurga & two Assistant Electrical Inspectors, Chitradurga in the field and Assistant Electrical Inspector (O) for the office work and have area jurisdiction of Davangere Dist & Chitradurga Dist.

One First Division Assistant, One Second Division Assistants, One Helper and one Peon will assist the Electrical Inspector, Davanagere, for administration, taxation and Other Office matters

- a. **Deputy Electrical Inspector, Davanagere** is stationed in the O/o Electrical Inspector, Davangere & is being assisted by one Assistant Electrical Inspector and have area jurisdiction of Davanagere Dist.

The above said officers and Assistant Electrical Inspector-1(O), Bangalore North working in this office will assist Additional Chief Electrical Inspector, Bangalore North, in technical matters.

One Accounts officer, one manager, two Superintendents, two First Division Assistants, one Steno and two Second Division Assistants will assist the Additional Chief Electrical Inspector, Bangalore North on administration and taxation matters.

The main objectives are to implement the following act and rules in Bangalore north zone jurisdiction.

- i. Implementation of the Acts, Rules and Regulations to ensure that all the electrical installations comes under BANGALORE NORTH ZONE area are in general conformity with the provisions of the electricity act 2003, the CEA Regulations 2010
- ii. Implementation of the Karnataka Lifts, escalators and passenger conveyers Act 2012 and Rules 2015 and CEA Regulations 2010 to ensure that all the lifts, escalators, travellers and passenger conveyers comes under BANGALORE NORTH ZONE area are installed and maintained as per the provisions of the above said act and rules.
- iii. Implementation of The Karnataka Cinemas (Regulation) Act 1964 and Rules 2014 and the CEA Regulations 2010 to ensure that the electrical installations in multiplex Theaters, Permanent Theaters, Semi Permanent Theaters, Temporary and Touring

Theaters comes under Bangalore North Zone Area are installed and maintained as per the provisions of the above said act and rules.

- iv. To ensure that The Karnataka (Licensing of Electrical contractor and grant of certificates and permits to Electrical supervisors and wiremen) Rules 2012 has been properly implemented.
- v. To ensure that the provision of the Karnataka Electricity (Taxation on consumption or sale) Act 1959 & Rules 2014 has been properly implemented.

In order to achieve the above objectives, this Office undertakes the following duties & functions:

- i. Scrutiny and approval of electrical installation drawings of HT, CG/DG sets, Multistoried buildings above 15 meters & less than 24 meters in height, Cinemas, lifts, escalators, travalletors & Moving walks, X-rays and Neon signs installations of consumers and suppliers as per the Notified Delegation of Powers.
- ii. Initial inspection of electrical installations for verifying safety standards and issue of approvals/ permissions for commissioning of the above said electrical installations as per the Notified Delegation of Powers.
- iii. Conducting periodical inspections of the above said installations as per the Notified Delegation of Powers.
- iv. Investigation of electrical accidents, electrical fire accidents and lift accidents as per the Delegation of Powers & reporting to the Government with remedial suggestions to prevent the recurrence of the same and to pursue with the Supplier/licensee to implement the remedial suggestions.
- v. Oversee the collection of tax on consumption/sale of electricity as laid down under Karnataka Electricity (Taxation on consumption) Act & Rules from KPCL, BESCO, all IPP's and all such consumers consuming electricity from Captive Sets coming under this office jurisdiction as per the Government Notifications.
- vi. Monitoring the processing of applications for fresh & renewal of electrical contractor licenses, supervisor permits, Special wiremen permits, wiremen permits & Endorsement of supervisor & wireman permits at Sub-Divisional level and renewal & endorsement of cinema operators permits at Divisional level.
- vii. Monitoring the processing of examination applications for industrial supervisor, mining supervisor & electrical wiremen at sub-divisional level

- viii. Inspection of temporary electrical installations where more than 100 people are gathering/assembling, circus, fair etc.

II. THE POWERS AND DUTIES OF OFFICERS AND EMPLOYEES COMING UNDER THIS OFFICE:

ADDITIONAL CHIEF ELECTRICAL INSPECTOR, BANGALORE NORTH: He is the head of the office & He is the drawing and disbursing Officer of this office. All the Officers / Staff working in this office comes under the administrative control of the officer. He is responsible for scrutiny and approval of electrical installation drawings, issue of commissioning approvals, etc., as per the government delegation of powers notification & administering the safety provisions for the existing electrical installations by conducting periodical inspection as per the delegation of powers (Including and any other matter assigned by the higher authorities). He shall be responsible for compilation of consolidated progress reports, DCB, expenditure statements, treasury challan reconciliation for the above said officers to Head Office, oversees the finalization of reports in respect of electrical accidents under his jurisdiction and fire accidents and any other matter assigned to him by officials superior and also monitoring clearance of files as per office procedure in time.

He is the investigating authority for accidents occurred in connection with the lifts. He is also responsible for the investigation and reporting of fatal electrical accidents involving more than 8 Human beings & also he is responsible for the finalization of electrical accidents sent by all the five Deputy Chief Electrical Inspectors of this zone.

DEPUTY CHIEF ELECTRICAL INSPECTOR, BANGALORE NORTH: He is responsible for scrutiny and approval of electrical installation drawings, issue of commissioning approvals, etc., & in administering the safety provisions for the existing electrical installations by conducting periodical inspection as per the delegation of powers (Including and any other matter assigned by the higher authorities). He shall be responsible for compilation of progress reports, DCB,. Oversee the finalization of reports in respect of electrical accidents under his jurisdiction and finalization of fire accidents and any other matter assigned to him by officials superior and also monitoring clearance of files as per office procedure in time.

He is responsible for the investigation and reporting of fatal electrical accidents involving more than 5 upto 8 human beings & also he is responsible for the finalization of electrical accidents sent by Electrical Inspector, Bangalore North.

ELECTRICAL INSPECTOR, BANGALORE NORTH: He is responsible for scrutiny and approval of electrical installation drawings, issue of commissioning approvals, etc., & in administering the safety provisions for the existing electrical installations by conducting periodical inspection as per the delegation of powers (Including and any other matter assigned by the higher authorities). He shall be responsible in compilation of progress reports & DCB & oversees the finalization of reports in respect of electrical accidents under his purview. He is also responsible for the investigation and reporting of fire accidents, fatal electrical accidents of elephants and fatal electrical accidents involving more than 1 up to 5 human beings and any other work sub delegated by the official superior and also monitoring of clearance of files as per office procedure in time.

DEPUTY ELECTRICAL INSPECTOR, BANGALORE NORTH: She is responsible for scrutiny and approval of electrical installation drawings, issue of commissioning approvals, etc. & in administering the safety provisions for the existing electrical installations by conducting periodical inspection as per the delegation of powers. (Including and any other matter assigned by the higher authorities). She shall be responsible in compilation of progress reports, DCB, Maintenance of "G" Records Ledgers. She is also responsible for investigation and reporting of fatal electrical accident to one human being & non-fatal electrical accidents to human beings, finalization and reporting of fatal electrical accidents to animals (except elephants) and in any other work sub delegated by the official superior. She is the authority to monitor the electricity tax collection in her jurisdiction.

She shall maintain all statistical information with regard to electrical installations coming under purview of higher officer in her jurisdiction, accident statistics & other activities of her jurisdiction and also monitoring clearance of files as per office procedure in time.

She is responsible for processing of applications for fresh & renewal of electrical contractor licenses, supervisor permits, Special wiremen permits, wiremen permits & Endorsement of supervisor & wiremen permits.

ASSISTANT ELECTRICAL INSPECTORS (Field)-1, 2 & 3: All the Assistant Electrical Inspectors are responsible for inspecting & reporting to concerned Deputy Electrical Inspector for issuing the commissioning approvals of BESCO Distribution Transformer centers, DG sets, etc & in administering the safety provisions for the existing electrical installations by conducting periodical inspection as per the delegation of powers (Including and any other matters assigned by the higher authorities). He/She shall be responsible in compilation of progress reports and assist the Higher Authorities in maintain all statistical information & files with regard to electrical installations. He/She is also responsible for investigation and reporting of fatal electrical accidents to Animals (Except elephants) and in any other work sub delegated by the official superior.

ASSISTANT ELECTRICAL INSPECTOR (OFFICE) – 1 & 2: He/She will assist the Additional Chief Electrical Inspector, Bangalore North & Deputy Chief Electrical Inspector, Bangalore North respectively in the matters pertaining to scrutiny of drawings of all installations, preparing of technical reports & letters, approvals, observation letters, electrical Fire accident reports, compilation of progress reports & consolidation of Progress report. He/She is responsible for maintenance and updation of statistical informations of all the electrical installations, Electrical Accidents & Technical Library maintenance, etc and in any other matter assigned to him/her by higher Officers and clearance of papers pertaining to the section as per office procedure in time.

He/She is also entrusted to prepare the replies for the questionnaires received from the legislative council and legislative assembly, preparing the replies for the RTI questions, appeals & any other similar matter as per the directions of the head of the office and to carry out any other office work assigned by the head of the office or officials superior and clearance of papers pertaining to the section as per office procedure in time.

ACCOUNTS OFFICER: He is responsible to maintain the taxation ledgers pertaining to the zonal and subordinate offices and to conduct audit of tax ledgers maintained in BESCO divisions and also conducting audit of tax ledgers maintained by IPPs, CPPs and Non-licensees. He is also responsible to scrutiny the “G” returns & to consolidate the “G” returns and also arranging to enter the readings of the “G” returns in the ledgers maintained separately.

He is also entrusted to prepare the replies for the questionnaires received from the legislative council and legislative assembly, pertains to administration and taxation matters, preparing the replies for the RTI questions, appeals & any other similar matter as per the

directions of the head of the office and to carry out any other office work assigned by the head of the office or officials superior and clearance of papers pertaining to the section as per office procedure in time.

MANAGER: He/She is assigned with the duties of maintaining the attendance register, preparing annual budget for this office and the subordinate office and the distribution of budget allotted by the head office and monitoring of all the expenditures, revenue collections, maintaining of cash books, signing the receipt books on behalf of the head of the office, maintenance of the office T & P and arranging stationeries to the officers and establishment. He/She is responsible to furnish the replies to the Accountant Generals audit, replies to the court and other similar matters and performing any other office work assigned by the head of the office and official superiors and clearance of papers pertaining to the section as per office procedure in time.

SUPERINTENDENTS 1 & 2: He/ She is responsible of maintenance of expenditure statements (62B), revenue reconciliation (0043) and challen reconciliation (2045). He/She is responsible of maintenance of service registers of the officers and staff. He/She will assist Office Manager in the matters of Administration and Service, Budgets and its reallocations, matters relating to filing of Income Tax Returns of the zonal office, maintenance of files & records of Right to Information Act, Court cases pertaining to administration matters, Electricity Tax., pursuance of tax revenue, and all the matters concerned to court cases, preparation of Para wise comments for Departmental court cases, Auditing of electricity tax details and maintenance of all accounts pertaining to electricity tax, Govt. correspondences, office internal auditing, replies to AG's departmental Audit paras, supervision and maintenance of records. He/She is responsible for processing of fresh class-1 & Class-2 Contractor License papers, Renewal & endorsement of cinema operator certificates. She/He is responsible for handling of receipt books, cash remittance & cash book & revenue receipts. Any other office matters assigned by the head of the office and official superior and clearance of papers pertaining to the section as per office procedure in time.

FIRST DIVISION ASSISTANT 1: He/She will assist the superintendent in processing of Class-1 license renewal papers, Supervisor & wireman permit fresh & renewal papers. He will be responsible for HRMS data updation, leave matters, preparation of monthly salary bills, Advances, Supplementary Pay Bill, Leave Encashment bills, Processing of TA bills, preparation of Revenue reconciliation & consolidation of RCB, expenditure statement &

consolidation of Expenditure statement of four districts. He/ She will assist the superintendent in countersigning of TA bills & DC Bills of Divisional & sub-divisional offices. Any other office matters assigned by the head of the office and official superior and clearance of papers pertaining to the section as per office procedure in time.

FIRST DIVISION ASSISTANT 2: He/She will assist the superintendent in processing of Class-2 license renewal papers, Endorsement of Supervisor & wireman permits. He/She will be responsible for preparation of all Detailed Contingent Bills (Office Building Rent Bill, Vehicle Bill, Menial labor Bill, Telephone Bill, Service Stamp Bill, Bills pertaining to purchase of stationery, office Permanent advance bill) & maintenance of receipt & registers in their respect. Consolidation of DCB statements & Monitor the collection of inspection fee balance. He/She is responsible for T&P maintenance. Any other office matters assigned by the head of the office and official superior and clearance of papers pertaining to the section as per office procedure in time

STENOGRAPHER: He/She is the responsible to maintain the confidential reports of the officers and establishment comes under this office jurisdiction, maintaining of confidential letters of additional Chief Electrical Inspector, recording of proceeding of meeting, preparing the minutes of the meeting, typing of all the approvals, accident reports, HRMS works, and any other works assigned by the Additional Chief Electrical Inspector and other official superior.

SECOND DIVISION ASSISTANT 1 & 2: He/She will be responsible for registration & dispatch of all office papers together with the maintenance of inward/outward & stamp registers. He/she is responsible for maintenance of all consumer technical & administrative files. She/He will be responsible for entry & maintenance of "G" Tax ledgers. He/She is also responsible for maintenance of movement register. Any other office matters assigned by the head of the office and official superior and clearance of papers pertaining to the section as per office procedure in time.

III. PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY:

All the applications received for grant of approval of drawings of all kinds of electrical installations are scrutinized by the departmental officers according to the delegation of powers and approvals will be granted, if the drawings & documents submitted are in order,

wherever there are any deficiencies, the same will be intimated to the applicant for compliance and resubmission. The erections of the electrical equipments are required to be undertaken as per the approved plans.

The above said procedure is also followed by all the jurisdictional field officers coming under this office.

The periodical inspection will also be carried out for all the above said Electrical installations, by the jurisdictional inspecting officers and necessary inspection fees would be levied as per the prescribed rates.

IV. THE NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS:

The norms for discharging the works will be followed as per Inspection Manual 1987, Manual for taxation and lift inspection manual set out by the BIS (IS 14665(part-05)). The office procedures set by the Government of Karnataka is being followed for relevant applications.

V. The rules, Act books, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:

1. The Electricity Act 2003
2. the CEA Regulations 2010
3. The Karnataka Cinemas (Regulation) Act 1964 and Rules 2014
4. The Karnataka Lifts, escalators and passenger conveyers Act 2012 and Rules 2015.
5. The Karnataka Exhibition of films on TV screen through VCR or Laser Disc (Regulation) Rules, 1984
6. The Karnataka (Licensing of Electrical contractor and grant of certificates and permits to Electrical supervisors and wiremen) Rules 2012
7. The Karnataka Electricity (Taxation on consumption) Act 1959 & Rules 2014
8. The Karnataka Electrical Inspectorate (Powers, Functions and levy of fees) Rules, 2018
9. National Electric Code-1985
10. Inspection Manual.
11. KCSR
12. KFC
13. KTC
14. CCA Rules and Conduct Rules
15. MCE

16. Hand Book of official Procedure.

VI. A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL:

a. ADMINISTRATION & TAX SECTION:

1. Service Registers and increment registers.
2. Drawal of salaries, recovery of loans and advances
3. Pay and TA acquaintances
4. Bill Registers
5. Earned leave encashment, leave sanction register
6. Court cases concerned to administration.
7. Budget estimate, allocation, etc.
8. Reconciliation of expenditure
9. Related Files pertaining to service matters.
10. Advances and re-imburement of medical expenses
11. Inward and outward registers.
12. General and Administrative circular files.
13. Court cases files
14. Reconciliation of Revenue Receipts
15. Cash receipt book and cash book
16. Details of receipt/remittance of DD/cheque received from different sections.
17. Paid vouchers
18. The ledger of remittance of cash / DD/ Cheque.
19. Imprest registers.
20. Cinema Operator's permits renewal/ Endorsement Registers/Ledgers.
21. Registers of applications received for fresh/ renewal of Electrical Contractor Licenses & Special wiring permits.
22. Registers of applications received for fresh/ renewal of Mining/ Industrial Electrical Supervisors permits.
23. Registers of applications received for fresh/ renewal of wireman permits.
24. Registers of applications received for industrial/ mining supervisors & electrical wireman examination.
25. Electricity Tax Ledgers
26. Registers of RTI annual returns (Form I, II and III)

b. TECHNICAL SECTION:

1. Register of the Electrical drawing approvals
2. Register of the commissioning approvals
3. Registers of RTI annual returns (Form I, II and III)
4. Register of Electrical Accident reports & correspondences /Circular files.
5. Periodical inspection registers of various categories of installations.
6. Technical clarification correspondence files.
7. The statistics of Electrical installations
8. Statistics of electrical accidents
9. Computerization of the offices
10. Implementation of 'e' governance action plan
11. Amendment of acts & rules files
12. Technical circular files.
13. Progress Reports.

VII. The particulars of any arrangement that exist for the consultation with or presentation by the members of the public in relation to the formulation of policy or implementation thereof

- No Such Arrangements.

VIII. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those board, councils, committees and other bodies are open to the public, are the minutes of such meetings are accessible for the public.

- No Such Arrangements.

IX. Directory of its officers & Employees

Sl. No.	Category of Post	Name Sriyuths /Smt.	Telephone Nos.
1.	Additional Chief Electrical Inspector, Bangalore North	K Nagaraj	080-23420022
2.	Deputy Chief Electrical Inspector, Bangalore North	Kanharaju K M	080-23420035
3.	Electrical Inspector, Bangalore North	L Mega Naik	080-23420056
4.	Deputy Electrical	Shruthi K	080-23420022

	Inspector, Bangalore North		
5.	Assistant Electrical Inspector(Office-1)	Vinuthalakshmi S R	080-23420022
6.	Assistant Electrical Inspector(Office-2)	Vacant	080-23420022
7.	Assistant Electrical Inspector-1 (Field)	Vacant	080-23420022
8.	Assistant Electrical Inspector-2 (Field)	M. Druvakumar	080-23420022
9.	Assistant Electrical Inspector-3 (Field)	Vacant	080-23420022
10.	Accounts Officer	Nagarathna G N(I/C)	080-23420022
11.	Manager	Nagarathna G N	080-23420022
12.	Superintendent -1	Gangubai	080-23420022
13.	Superintendent -2	Ravikumar	080-23420022
14.	First Division Assistant-1	Vacant	080-23420022
15.	First Division Assistant-2	Asha	080-23420022
16.	Steno	Vacant	080-23420022
17.	Second Division Assistant-1	Vacant	080-23420022
18.	Second Division Assistant-2	Vacant	
19.	Senior Driver	Vacant	080-23420022
20.	Peon	M. Ramesh	080-23420022

X. THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS:

Sl. No.	Name of the Post	Sanctioned strength	Scale of Pay of the post Rs.
1.	Additional Chief Electrical Inspector, Bangalore North	01	82000-117700
2.	Deputy Chief Electrical Inspector, Bangalore North	01	74400-109600
3.	Electrical Inspector, Bangalore North	01	67550-104600

4.	Deputy Electrical Inspector, Bangalore North	01	52650-97100
5.	Assistant Electrical Inspector(Office)	02	43100-83900
6.	Assistant Electrical Inspector (Field)	03	43100-83900
7.	Accounts Officer	01	52650-97100
8.	Manager	01	40900-78200
9.	Superintendent	02	37900-70850
10.	First Division Assistant	02	27650-52650
10.	Steno	01	27650-52650
11.	Senior Driver	01	27650-52650
12.	Second Division Assistant	02	21400-42000
13.	Peon	01	17000-28950

XI. The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

- This Department comes under Non Plan.

XII. The manner of execution of subsidy programs, including the amounts allocated and the details of the beneficiaries of such programs.

- Such programs are not included.

XIII. Particulars of recipients of concessions, permits or authorizations granted by it;

- Not applicable

XIV. DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM:

- The department is not yet fully computerized; hence partial information in electronic media is available.

XV. THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE:


- Any information required can be obtained from the Office during working hours only.

XVI. The names, designations and other particulars of the Public Information Officers and First Appellate Authority

Sl. No.	Category of Post	Name Sriyuths /Smt.	Telephone Nos.	First Appellate Authority name and Designation
1.	Electrical Inspector, Bangalore North	L Mega Naik, P.I.O for Bangalore North & Kolar (for their Jurisdiction & as per delegation of Powers)	080-23420022	K Nagaraj, Additional Chief Electrical Inspector, Bangalore North
2.	Deputy Electrical Inspector, Bangalore North	Shruthi K ,P.I.O for Bangalore North (for their Jurisdiction & as per delegation of Powers)	080-23420022	
3.	Assistant Electrical Inspector-01 (Office)	Vinuthalakshmi S.R, P.I.O for Bangalore North ACEI Office for Technical matters	080-23420022	
4.	Assistant Electrical Inspector-02 (Office)	Vinuthalakshmi S.R, P.I.O for Bangalore North DCEI Office for Technical matters	080-23420022	
5.	Accounts Officer	Nagarathna G N(I/C), P.I.O for Bangalore North ACEI Office. (Taxation, Administration and other related matters)	080-23420022	
6.	AEI-1,2 & 3	Druvakumar M, A.P.I.O for Bangalore North (for their Jurisdiction)	080-23420022	
7.	Manager	Smt. Nagarathna, APIO. (for Taxation related matters)	080-23420022	
8.	Superintendent	Sri Ravikumar N, APIO. (for Administration and other related matters)		

XVII. Such other information as may be prescribed and thereafter update these publications every year:

The Efforts will be made to update the information as required under the RTI Act, and improve the database to the Satisfaction of the public in general.


Additional Chief Electrical Inspector,
Bangalore North, Bangalore-10.
Additional Chief Electrical Inspector,
Bangalore North
BANGALORE 10

4173-79

No: ACEI/BN/RTI/ /2020-21, Dated: 21-12-2020

Copy Submitted to:

1. The Additional chief secretary, Dept of energy, Govt of Karnataka, Bangalore for kind information
2. The Chief Electrical Inspector to government, Bangalore for kind information

Copy to:

3. All the Deputy Chief Electrical Inspector of Bangalore North Zone.
4. All the Electrical Inspector of Bangalore North Zone.
5. All the Deputy Electrical Inspector of Bangalore North Zone.
6. The Account Officer O/o Additional Chief Electrical Inspector, Bangalore North
7. The Assistant Electrical Inspectors O/o Additional Chief Electrical Inspector, Bangalore North
8. O/C, M/F & Notice Board.